

**NOVOTEL PARIS
RUEIL MALMAISON**

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Preferential rate for Workshop IFPEN PSM 2017 – 15-16 June 2017

Dear Madam, Dear Sir,

Please complete the form and return it to the hotel **before : 12 May 2017.**

After this date, reservation and price will be subjected to hotel availability

NAME	Number of person	Arrival Date	Departure date	Total Number of nights	Room type	Preferential rate breakfast including
					Double <input type="checkbox"/> Simple <input type="checkbox"/>	209 euros

Payment : Payment on site

You need to guarantee your booking :

VISA MASTER CARD AMERICAN EXPRESS

Credit card number : _ _ _ _ _

Card holder name : Expiry date : _ _ / _ _

Sales conditions :

Room are available from 2:00 pm and should be vacanted before 12 :00.

You may be asked for a fingerprint card or a pre payment on arrival.

CANCELLATION POLICY :

The reservation must be guaranteed with a credit card. Otherwise the request will be automatically cancelled by the hotel.

- If information requested above is not complete, the hotel will not be able to take the reservation.
- No cancellation fees will be charge for any cancellation made before **12 May 2017** included.
- For any cancellation made later then **12 May 2017**, the hotel will charge the total amount of the reservation.
- In case of no show **the whole stay will be charge in your credit card.**